

**STATE OF TEXAS
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT
OF LEON COUNTY, TEXAS**

On this the 14th day of April 2025, the Commissioners Court of Leon County, Texas, met for a regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge
Joey Sullivan – Commissioner Pct. No. 1
Paul Bing – Commissioner Pct. No. 2
Kyle Workman – Commissioner Pct. 3
T. J. Foley – Commissioner Pct. No. 4

Together with County Clerk Amy Kaiser, serving as an ex-officio member of the Commissioners Court, County Auditor Melissa Abney, County Treasurer Brandi Hill, County Attorney Keith Cook, District Attorney Caleb Henson, Elections Administrator Donna Kominczak and Sheriff Kevin Ellis.

1. OPEN MEETING WITH PRAYER AND PLEDGES.

Brother James Rosier, New Salem Baptist Church, Centerville opened the meeting with prayer; pledges to the American and Texas flag were rendered.

2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the claims due.

MOTION CARRIED.

(COPY FOLLOWS)

**3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE
PREVIOUS MEETING.**

Commissioner Sullivan made the motion, seconded by Commissioner Bing to approve the minutes from the previous sessions.

MOTION CARRIED.

4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the April 4, 2025, payroll.

MOTION CARRIED.

(COPIES FOLLOW)

5. PUBLIC COMMENTS #1.

None submitted.

**6. DISCUSS AND POSSIBLY TAKE ACTION ON 3/26/25 RESOLUTION OPPOSING
THE ELIMINATION OF THE COUNTYWIDE POLLING PLACE PROGRAM,
ELECTRONIC POLL BOOKS AND ELECTRONIC MARKING DEVICES.**

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the resolution.

MOTION CARRIED.

(COPY FOLLOWS)

7. PRESENTATION BY THERESSIA WEST (HOPEWELL COMMUNITY FELLOWSHIP CHURCH) FOR A MENTOR PROGRAM FOR LEON COUNTY YOUTH AND TAKE ANY ACTION NECESSARY.

Presentation only; no action taken.

(COPY FOLLOWS)

**8. DISCUSS AND POSSIBLY TAKE ACTION ON PROCLAMATION DECLARING
APRIL AS CHILD ABUSE AWARENESS MONTH.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve the resolution.

MOTION CARRIED.

(COPY FOLLOWS)

**9. DISCUSS AND POSSIBLY TAKE ACTION ON PROCLAMATION DECLARING
APRIL AS NATIONAL COUNTY GOVERNMENT MONTH.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the proclamation.

MOTION CARRIED.

(COPY FOLLOWS)

**10. DISCUSS AND POSSIBLY TAKE ACTION ON STETSON RANGE SUBDIVISION
REPLAT.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the replat.

MOTION CARRIED.

(COPY FOLLOWS)

**11. DISCUSS AND POSSIBLY TAKE ACTION ON VOICES FOR CHILDREN (CASA)
REQUESTING \$3,000 FROM LEON COUNTY.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve \$3,000, to be paid from our unclaimed credits fund.

MOTION CARRIED.

(COPY FOLLOWS)

**12. DISCUSS AND POSSIBLY TAKE ACTION ON MEMORANDUM OF
UNDERSTANDING (MOU) BETWEEN LEON COUNTY AND MASTER GARDENERS
FOR A GARDEN DEMONSTRATION AREA.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the MOU, with the terms and exhibit included.

MOTION CARRIED.

(COPY FOLLOWS)

13. DISCUSS AND POSSIBLY TAKE ACTION ON DEDICATING LEON COUNTY PORTION OF HIGHWAY 79 FROM WEST OF THE CITY LIMITS THROUGH OAKWOOD TO THE FREESTONE/LEON COUNTY LINE TO CECIL AND DOROTHY BELL. (TOTAL DEDICATION FROM TRINITY RIVER THROUGH OAKWOOD).

Commissioner Sullivan made a motion, seconded by Commissioner Workman to table this agenda item.

MOTION CARRIED; ITEM TABLED.

14. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE LEON COUNTY CHILD WELFARE BOARD MEMBERS.

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the members.

MOTION CARRIED.

(COPY FOLLOWS)

**15. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR
PIPELINE AGREEMENT FOR CR 251 PCT. 2 (FERROVIAL ENERGY).**

Commissioner Bing made a motion, seconded by Commissioner Foley to table this agenda item.

MOTION CARRIED; ITEM TABLED.

(COPY FOLLOWS)

**16. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR
PIPELINE AGREEMENT FOR CR 204 AND CR 227 PCT. 1 AND CR 278 PCT. 2
(SPECTRUM).**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the 90-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**17. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR
PIPELINE AGREEMENT FOR CR 321, PCT. 3 (NAVASOTA VALLEY)**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

18. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT FOR CR 367, CR 373, CR 385, CR 377, CR 369, CR 372, CR 371, CR 372 IN PRECINCT 3 (NAVASOTA VALLEY).

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

19. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT FOR CR 353, CR 354, PCT. 3 (NAVASOTA VALLEY).

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

20. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT FOR CR 3241, CR 321, CR 325, CR 3221 PCT. 3 (NAVASOTA VALLEY).

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**21. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR
PIPELINE AGREEMENT FOR CR 390, CR 391, CR 392, CR 348, CR 347 PCT. 3
(NAVASOTA VALLEY).**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

22. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT FOR CR 386, CR 344, CR 381, CR 382, PCT. 3 (NAVASOTA VALLEY).

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**23. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR
PIPELINE AGREEMENT FOR CR 482, PCT. 4 (NAVASOTA VALLEY).**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**24. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR
PIPELINE AGREEMENT FOR CR 435, CR 431, CR 434, CR 432, CR 443, CR 467, PCT.
4 (NAVASOTA VALLEY).**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**25. DISCUSS AND POSSIBLY TAKE ACTION ON THE MEMORANDUM OF OIL,
GAS, AND MINERAL LEASE FOR TWO TRACKS: (1) 7.39 ACRES OF LAND
PARCEL ID 710268 AT HWY 75 AND CR 305 AND (2) 1 ACRE OF LAND PARCEL ID
605303 AT PCT. 3 BARN.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the memorandum.

MOTION CARRIED.

(COPY FOLLOWS)

26. DISCUSS AND POSSIBLY TAKE ACTION ON RENAMING A ROAD IN HILLTOP LAKES.

Commissioner Foley made a motion, seconded by Commissioner Workman to table this agenda item.

MOTION CARRIED; ITEM TABLED.

27. DISCUSS AND POSSIBLY TAKE ACTION ON THE AVENU CLOUD SYSTEM PROPOSAL FOR THE COUNTY CLERK'S OFFICE.

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve the 5-year proposal, approve the additional service contract for TechBundle and to increase the IT support budget as needed for the rest of the budget year.

MOTION CARRIED.

(COPY FOLLOWS)

**28. DISCUSS AND POSSIBLY TAKE ACTION ON AGREEMENT BETWEEN
SUMMIT FIRE & SECURITY AND LEON COUNTY SHERIFFS OFFICE FOR
ANNUAL INSPECTION ON FIRE EXTINGUISHERS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**29. DISCUSS AND POSSIBLY TAKE ACTION ON ADOPTING GOVERNING
OUTDOOR LIGHTING ORDER.**

Commissioner Workman made a motion, seconded by Commissioner Foley to table this agenda item.

MOTION CARRIED; ITEM TABLED.

(COPY FOLLOWS)

30. DISCUSS AND POSSIBLY TAKE ACTION ON EXTENDING THE HOLIDAY TIME DEADLINE TO JULY 1, 2025, FOR THE FY 2024 ACCRUED TIME.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the deadline extension to July 15, 2025.

MOTION CARRIED.

31. DISCUSS AND POSSIBLY TAKE ACTION ON EXTENDING THE HOLIDAY TIME DEADLINE TO JULY 1 FROM JUNE 1ST EACH YEAR FOR THE PREVIOUS YEAR'S ACCRUED TIME.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the new deadline as July 15 each year.

MOTION CARRIED.

32. DISCUSS AND POSSIBLY TAKE ACTION ON PERSONNEL POLICY CHANGES.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve items 1-6 with changes, and to table items 7-9.

MOTION CARRIED.

(COPY FOLLOWS)

33. DISCUSS AND POSSIBLY TAKE ACTION ON ANY ESD AUDITS.

Discussion only.

(COPY FOLLOWS)

**34. DISCUSS AND POSSIBLY TAKE ACTION ON BUDGET ADJUSTMENTS AND
TAKE ANY ACTION NECESSARY.**

None submitted.

**35. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY
REPORTS (COUNTY AUDITOR) PER THE LOCAL GOVERNMENT CODE,
SECTION 114.044.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the following reports:

JP 4: March 2025

MOTION CARRIED.

(COPY FOLLOWS)

36. DISCUSS AND- POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the following reports:

March 2025.

MOTION CARRIED.

(COPY FOLLOWS)

37. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the following donations:

Senior Nutrition: \$1,336.10 March

MOTION CARRIED.

38. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.

A. DISCUSS AND POSSIBLY TAKE ACTION ON CONTRACT RENEWAL WITH GOVOS FOR THE JAIL RECORDS SCANNER.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the renewal.

MOTION CARRIED.

(COPY FOLLOWS)

B. DISCUSS AND POSSIBLY TAKE ACTION ON ADDING ADDITIONAL FUNDS TO THE INSURANCE & BONDING FUND LINE IN NON-DEPARTMENTAL (\$14,500 EST.)

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the additional \$45,000 in funds.

MOTION CARRIED.

39. CLOSE REGULAR SESSION AND OPEN EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.071 (CONSULTATION WITH ATTORNEY) AND 551.074 (PERSONNEL).

Regular session ended Monday, April 14, 2025, at 11:30 a.m.

40. OPEN EXECUTIVE SESSION.

41. DISCUSS ANY COUNTY ISSUES WITH COUNTY ATTORNEY.

42. DISCUSS CONSTABLE POSITION IN LEON COUNTY.

43. CLOSE EXECUTIVE SESSION.

44. RESUME REGULAR SESSION.

Regular session resumed Monday, April 14, 2025, at 11:50 a.m.

45. DISCUSS EXECUTIVE SESSION ISSUE(S) AND TAKE ANY ACTION NECESSARY.

Discussion only.

46. DISCUSS AND POSSIBLY TAKE ACTION ON CONSTABLE POSITION IN LEON COUNTY.

Commissioner Workman made a motion, seconded by Commissioner Bing, to have the County Attorney Keith Cook to compose a letter to the constable.

MOTION CARRIED.

47. PUBLIC COMMENTS #2.

None submitted.

48. COMMISSIONERS OPEN FORUM.

Commissioner Foley thanked the Expo and county staff for all of their efforts at this year's Leon County Youth Livestock Show. Commissioner Foley also thanked department heads and staff for contributing to the Leon County Add On Fund.

49. ADJOURN.

Commissioner Workman made a motion, seconded by Commissioner Foley to adjourn.

MOTION CARRIED; MEETING ADJOURNED.

SIGNED AND APPROVED this the ____ day of _____, 2025.

Byron Ryder, County Judge

Joey Sullivan, Commissioner Pct. No. 1

Paul Bing, Commissioner Pct. No. 2

Kyle Workman, Commissioner Pct. No. 3

T.J. Foley, Commissioner Pct. No. 4

ATTEST:

Amy Kaiser, Leon County Clerk